**ALL ITEMS NEEDING ATTENTION MUST BE ACTIONED**

| **Hazards** | **OK** | **Needs**  **Attention** | **Action/ Notes** | |
| --- | --- | --- | --- | --- |
| **Vehicles (cars, utes, trucks)** | | |  |
| Un-cabined vehicles are fitted with Roll-Over Protection Structures (ROPS) |  |  |  |
| Vehicles are fitted with seat belts for drivers and passengers |  |  |  |
| Doors and windscreens are fitted to all vehicles |  |  |  |
| Brakes are in good condition |  |  |  |
| Suspension is undamaged and working |  |  |  |
| Tyres are in suitable condition and correctly inflated |  |  |  |
| Clutches are not worn and properly adjusted |  |  |  |
| Headlights and indicators are undamaged and working |  |  |  |
| Windscreens and rear vision mirrors are undamaged and clean |  |  |  |
| Windscreen wipers and washers work |  |  |  |
| Electrical wiring is not damaged, insulated and working |  |  |  |
| Batteries are secure and terminals clean |  |  |  |
| All switches (including ignition switches) are working |  |  |  |
| **Trucks** |  |  |  |
| Handrails or fall prevention systems are used to prevent workers falling when working on top of truck trailers |  |  |  |
| All trucks are fitted with reversing alarms |  |  |  |
| Rollover tarps are fitted to trucks and trailers carting bulk grain and produce |  |  |  |
| **Additional Hazards** |  |  |  |
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